

YORKSHIRE HOMEOWNERS' ASSOCIATION (HOA)  
ARCHITECTURAL CONTROL COMMITTEE (ACC)

ANNUAL REPORT  
JANUARY 15, 2017

Architectural Control Activities, 2016

<b>#</b>	<b>Resident</b>	<b>Address</b>	<b>Date</b>	<b>Requested Change</b>	<b>Request</b>	<b>Status</b>
16-01	Ullman	1101 Helmsley	3/8/16	Replace front hand rail	HOA application	Approved; completed
16-02	Hummel	130 Yorkshire Dr	5/22/16	Stonework along driveway	Email	Approved; completed
16-03	Ginsburgh	2 Whitby Ct	9/7/16	Retaining wall, patio, & steps off porch	HOA application	Approved; completed
16-04	Jackson; DuChateau	3 Whitby Ct 1104 Helmsley	July	Mailbox compliance (color)	Email request	Completed; Awaiting compliance
16-05	4: Grossman, Brant, Ullman, Pearson	Various	Throughout Year	Tree removal	Email; Williamsburg permit	Williamsburg approved; completed

Notes:

1. Yorkshire Homeowners' Improvement Application developed and published (Attachment 1).
2. Tree Removal Permit Process: If you plan to remove trees from your property, contact the Williamsburg Planning Department (220-6130). City Code requires a permit before removing trees located in a Resource Protection Area, Resource Management Area, designated greenbelt or required landscaping area. Approval for tree removal requires that the tree(s) be diseased, dead, dying or determined a hazard by the Zoning Administrator. See Attachment 2.

ACC Committee:

Bill Pearson  
Sharon Arbona  
Dave Heidel

2 ATCH

1. Yorkshire Home Owners' Improvement Application, Revision 1, 1 Apr 2015
2. City of Williamsburg Tree Removal Request, 5/8/2014

## YORKSHIRE HOME OWNERS' IMPROVEMENT APPLICATION

1. OWNER'S NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

2. ADDRESS: \_\_\_\_\_

3. PHONE: EVENING: \_\_\_\_\_ DAYTIME: \_\_\_\_\_

4. LOCATION OF IMPROVEMENT (*Entire House, Front of House, Side Yard, etc.*) \_\_\_\_\_

5. DESCRIPTION OF IMPROVEMENT: (*use additional pages, if needed*)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. DOES THIS IMPROVEMENT ALTER THE EXTERIOR APPEARANCE OF THE LOT AND/OR HOME?

YES \_\_\_\_\_ (*Complete #7 - #11 and forward application to Architectural Control Committee (ACC)*)

NO \_\_\_\_\_ (*Go to #11, sign, date, and forward application to ACC*)

7. CONSTRUCTION MATERIALS, STYLE, SIZE, & COLOR: (*attach samples, if available*)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. ATTACH PLAN DRAWINGS, LOT PLAT, AND/OR SCHEMATICS SHOWING LOCATION OF IMPROVEMENT(S)

9. ATTACH PICTURES AND/OR MANUFACTURER'S LITERATURE, IF AVAILABLE

10. ACKNOWLEDGMENT OF TWO PROPERTY OWNERS (MOST AFFECTED) WHO ARE ADJACENT TO THE PROPERTY AND/OR HAVE A VIEW OF THE PROPOSED IMPROVEMENT.

Name:	Name:
Address:	Address:
Telephone:	Telephone:
Signature:	Signature:

*Note: Your signature (above) indicates ONLY an awareness of the proposed change and does not mean you give your approval or disapproval. If you have any concerns about this application, contact the Yorkshire Home Owner's Association Board of Directors (BOD).*

## YORKSHIRE HOME OWNERS' IMPROVEMENT APPLICATION

11. I ACKNOWLEDGE THE FOLLOWING:

- The proposed alteration submitted for approval does not violate any state or county codes, and appropriate building permits have been obtained in accordance with the Virginia Uniform Statewide Building Code.
- Approval is contingent upon construction or alterations being made in a professional manner.
- If any of the alteration on my property creates an adverse draining impact to the lot and/or any adjacent property, I may be required to modify my property, at my own expense, to correct the drainage impact.
- Nothing (e.g., equipment, deck, fence, addition, planting, tree, landscaping or other improvement) will be installed beyond my property line and that no part of this requested exterior alteration will encroach onto Yorkshire common space.
- I have read and understand the appropriate sections of the Yorkshire Homeowners' Association Declaration of Restrictions that pertain to this application and my proposed project.

\_\_\_\_\_  
SIGNATURE OF PROPERTY HOMEOWNER

\_\_\_\_\_  
DATE

*SUBMIT TO YORKSHIRE HOMEOWNERS' ASSOCIATION (HOA)  
ARCHITECTURAL CONTROL COMMITTEE (ACC)*

\*\*\*\*\* FOR INTERNAL USE BY YORKSHIRE HOA \*\*\*\*\*

**ACC REVIEW, COMMENTS, & RECOMMENDATION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*FORWARD TO BOD*

**BOD REVIEW & APPROVAL**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*COPY TO HOMEOWNER & ACC FOR FILE*



## CITY OF WILLIAMSBURG Tree Removal Request

**Applicant:** Please complete sections I and II, sign, date, and return/mail to the Williamsburg Planning Department, 401 Lafayette Street, Williamsburg, Virginia 23185-3617 or fax to (757) 259-8050. Thank you.

### I. Applicant Information

Property Owner (Name): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Tree Removal Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### II. Tree Removal Information

a. Number of trees to be cut? \_\_\_\_\_ Size(s) \_\_\_\_\_

b. Type (species) of trees to be cut? \_\_\_\_\_

c. Location: \_\_\_\_\_

(i) **Please mark tree to be removed**

d. Reason for removal:

Diseased \_\_\_\_\_ Damaged \_\_\_\_\_ Other \_\_\_\_\_

If other explain: \_\_\_\_\_

**Signature of Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

.....  
**City Use Only**

**Inspection Date:** \_\_\_\_\_ **Approved:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

**Inspectors Name and Signature:** \_\_\_\_\_

**Tree Removal Permit Number:** \_\_\_\_\_

**City approval does not forfeit any tree removal process and requirement that is required by a Home Owner's Association.**